



## Minutes of IQAC Meeting

<b>Venue</b>	Conference Hall	<b>Date &amp; Time:</b>	04.01.2023 & 10.30 a.m.
<b>Meeting Chair:</b>	Dr.N Duraipandian, Principal		
<b>Members Attended:</b>	Dr. V. Vijayachamundeeswari, Dean Dr.R.Senthilkumar, Vice Principal Mr. M.Raja Annamalai, Director-operations, K.R. Industries. Dr. A.Tajuddin, HOD/AGRI Dr. Karthi Govindharaju, HOD/ AI & DS Dr. M Moorthi, HOD/BME & MED Dr. A. Balasubramanian, HOD/Chemical Ms. M Kalpana, HOD/Civil Dr. G Nagappan, HOD/CSE Dr.Srigitha S. Nath, HOD/ECE	Dr. Monica P Suresh, HOD/EEE Ms. T. Merlin Inbamalar, HOD/EIE Dr. K. Suresh Kumar, HOD/IT Dr. N Balaji, HOD/MECH Dr. P. Raj Kumar – HoD i/c - MBA Dr. V Anandan, HOD/S&H Mr.N.Ravindhar, Member- Alumni Ms. K. Sakthi, Member- Alumni Dr.S.Dhandapani, IQAC Coordinator	

### Agenda for the meeting:

- Review of the Previous IQAC Meeting held on 03<sup>rd</sup> Oct 2022
- Perspective plan for the development of SEC
- Accreditation
- Status of Research Projects, Funds, Publications, and Future Plan
- Review of Placement Activities
- Other Points

### Review of the Previous IQAC Meeting held on 03<sup>rd</sup> Oct 2022

- Principal welcomed all the members of the meeting and he thanked Vice Principal, Dean, Associate Deans, all HoDs, teaching and non-teaching staff members for the kind cooperation and support given for the success of all the academic and administrative events during the previous semester (ODD) in the academic year 2022-23.

- IQAC Coordinator welcomed Director, Principal, Vice Principal, Dean, HOD's and other IQAC members to the meeting.
- IQAC Coordinator reviewed the minutes of the previous meeting held on 3rd Oct 2022. He also Explained the activities conducted in the previous Semester (ODD) of academic year 2022-23.

### **Perspective plan for the development of SEC**

- The Activity Calendar for the even semester 2022-23 will be finalised and circulated on or before 06.01.2023. Any clarification, contact the Principal office.
- We are planning to have the Academic Council Meeting on either 10th or 11th Jan 2023. With respect to this, HoDs have to submit the details regarding the BoS meetings held for this academic year 2022-23 in the Principal's office. Dr. C. Sheeba Joice will be preparing the presentation for the same.
- Mr. Joyal Isac – EEE have displayed the details of the new and arrear subjects to be enrolled by the final year students of each department. With this data, departments have to prepare the list to subjects to be offered by the department for the eighth semester students and the faculty members to handle the same (Offline or Moodle Course). This information should reach the Principal's office on or before 06.01.2023.
- Current Final Year students have to publish a journal paper with respect to his/her project work done. This should be strictly informed to all the final year students and it should be followed up by the respective HoD, Project coordinator and project guide.

### **Accreditation**

- Dr. S. Dhandapani informed that he has attended an FDP on “Outcome Based Education” in SSN College of Engineering, Chennai. He informed about the indicators to be included with the PO and CO mapping.
- He also informed about the skill assessment methodology and the mapping with the unique CO.
- Further the details of the FDP will be briefed to all the HoDs in a separate session.

### **Status of Research Projects, Funds, Publications, and Future Plan**

- Departments have to look into the collaboration with foreign Universities and professors so that we can establish faculty and students exchange programs which will enhance the development of the institute in academic and research areas.
- For the next two months, HoDs meeting will be focussing on Research (Funded Projects, Publications, Consultancy, Patents), Faculty participation in FDPs, STTPs, Industrial training etc

### **Review of Placement Activities**

- 2023 Batch – SEC Total Offers 1101 & Individual Placed – 757 Learners
- Severn valve – 5 selected from SEC GET Hiring with 4.5 LPA - 2 Mech & 3 Chemical Engineering departments.
- Saint Gobain & Hyundai R&D Core Premium Hiring in follow up GET Hiring 2023 Batch.
- Kellog Brown & Roots Engineering and Construction – GET Hiring 2023 Batch - Data Base sent to Company HR Team.
- TCS HackQuest Season 7 Registration started for 2022 & 2023 Batch. Link shared to all students.
- 5 SEC Students selected in Aravind.Org with 4 LPA – Joining from Feb 2023.

### **AQAR Submission Status**

- Dr. S Dhanadapani said that the AQAR 2022-2023 is prepared for the ODD semester and will be uploaded as per NAAC guidelines.

### **Any other Points**

- We are planning to Celebrate National Youth Day on 12th Jan 2023. Dr. G. Manimaran will be the in-charge for the program. With respect to this, the budget and the program activities will be discussed and executed after the approval from our Director sir.
- Pongal Festival 2023 will be celebrated in Our College on 07.01.2023. The circular regarding the same is already forwarded to all the HoDs. All are invited to participate in the pongal festival program.
- Department of Mechanical, ECE and CSE – presented about the activities happened from June 2022 to Dec 2022 and activities planned from Jan 2023 to Dec 2023. After seeing the presentation, principal gave few points were we have to improve and focus: o Publications o Patents o Consultancy o Project Funding o Higher Studies o Entrepreneurship development o Collaboration with foreign universities o Alumni Activities o Teaching Learning Process and delivery o Placement with higher package o Sports, NSS Activities, etc.,

**The next meeting is scheduled on 03.04.2023 at 10.30 a.m.**

**I Q A C Coordinator**

**P R I N C I P A L**